

Course Booking Form

Course Information	
Course Name:	
Course Date:	Course Time:
Course Venue:	Course cost:

Candidate Information	
Contact Name:	DOB:
Contact Phone:	Contact Email:
Address	Postcode

Payment Information	
Payment method:	Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Cost code <input type="checkbox"/>
Payment information	Please make cheques payable to Denbighshire County Council, all payments made by cash or cheque will be receipted to confirm your place. Cost code payments refer to Denbighshire County council projects such as 5x60, where an agreement for payment in return for volunteering hours has been completed
Volunteer placement /Cost code no. (If applicable)	

* Volunteers completing coach education in return for hours, must attend given course in full or give at least 2 weeks notice prior to the start date of the course if they can't attend or they will owe the full payment cost of that course.

Volunteer signature:	Cost code manager Signature:
----------------------	------------------------------

Office Use Only	
Date Received:	Date Actioned:
Date Confirmed:	

Please complete this form and return to Sian Bennett at lesiuretraining@denbighshire.gov.uk or Council Offices, Caledfryn, Smithfield Road, Denbigh, LL16 3RJ